

ALDBURY PARISH COUNCIL

**PARISH COUNCIL MEETING
Held in Aldbury Memorial Hall
Monday 6th February 2023 at 8pm**

MINUTES

In attendance: Cllr Stretton (Chair), Cllr McCarthy (Vice Chair), Cllr Juniper and County Cllr Symington

Gosia Turczyn – Aldbury Parish Clerk

3 members of the public (3rd member of the public joined the meeting at 20:55).

22/167 Chair's Welcome.

The Chair welcomed everyone and opened the meeting.

22/168 Apologies for absence.

Apologies were received and accepted from Cllr Webb, Cllr O'Neill, Cllr Houghton and Cllr de la Bedoyere.

22/169 Declarations of Interests and Dispensations.

Cllr McCarthy declared an interest in 23/00253/FUL Demolition of 4 single story barns currently used as dwelling. Erection of a low-carbon, 4 bed family home, annex and carport. Greenings Farm Stocks Road Aldbury Tring Hertfordshire HP23 5RX planning application.

22/170 Public Participation.

1. A member of the public who represented Aldbury school spoke about the implications of the recent public engagement for parking restrictions around the center of the village, primarily at the junctions, and how this would impact the school users. The Council suggested alternative parking at the Recreation Ground and using the footpath leading to the entrance gate at the back of the school and discussed how the footpath could be improved. Another suggestion was to approach Church Farm asking to facilitate parking. The clerk will contact Dacorum Borough and ask them to investigate the deteriorated verge outside the Church.
Cllr Juniper briefed everyone about the outcome of the survey and will be attending a meeting with County Cllr Symington and HCC Highways representative to determine the exact locations where the parking restrictions should be reinforced.
2. The Council received the results of a 20 mph speed and volume survey and it was reported that Station Road still exceeds the parameters for implementing a 20 mph zone.

22/171 Hertfordshire Police.

No crimes were reported in the public interest in the month of January.

22/172 Minutes of the Parish Council meeting held on 9th January 2023 and the Extraordinary Parish Council meeting held on 16th January 2023.

Signed



Date

06.03.23

1

Minutes of the Parish Council meeting held on 9th and 16th January 2023 were PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Juniper as being correct and were duly signed by the Chair.

22/173 Aldbury Parish Assembly.

The Annual Parish Assembly will be held on the 24th April at 8 pm in the Memorial Hall. The Pond Working Group will be speaking about the proposals to improve the village pond.

22/174 4th May 2023 Local Elections.

The Clerk had sent a report explaining the process for Councillors to submit their nomination papers. The clerk will publish the election Notice and will update the website and Facebook page with relevant information. There will also be a note added in the Outlook.

22/175 The Coronation May 2023.

A proposal put forward by the Tring Station Residents Association to plant a tree/shrub in the garden behind the Iron Room was approved by the Council.

22/176 Vacancy for Parish Councillor.

The interviewing panel made recommendation to co-opt Matthew White to the Council, however he was not available to attend this meeting. Formal co-option adjourned to next month.

22/177 Warden's update.

To discuss matters arising from the report and approve expenditure if required.

1. The Council discussed putting a dog bag dispenser at the Recreation Ground. The clerk will obtain separate costing for the next meeting.

22/178 Allotments.

1. Update on uncultivated plots.

The clerk reported that one rent remains outstanding, and the Council agreed to issue a one- month notice to quit the allotment. The clerk will contact Sunnyside Rural Trust and ask to follow up with the work on uncultivated plots.

2. Council to approve a quote of £330 including VAT for 10-yard skip.

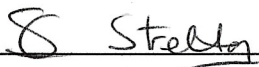
Approved, PROPOSED BY Cllr Stretton and SECONDED BY Cllr McCarthy. Skip is to be hired when Sunnyside Rural Trust confirms dates to clear the uncultivated plots.

22/179 Planning Matters.

Application(s):

- 23/00184/FHA Porch Extension 3 Berryfield Cottages Aldbury Tring Hertfordshire HP23 5RN No comment.
- 23/00238/TCA Works to trees Netherby Toms Hill Road Aldbury Tring Hertfordshire HP23 5SA No comment.
- 23/00253/FUL Demolition of 4 single story barns currently used as dwelling. Erection of a low-carbon, 4 bed family home, annex and carport. Greenings Farm Stocks Road Aldbury Tring Hertfordshire HP23 5RX

Signed



Date 06.03.23

2

Council abstained from discussing this planning application due to the lack of quorum.

Decision(s):

- 22/01135/FUL National Trust Base Camp, Toms Hill, Aldbury, Tring, Hertfordshire, Change of Use of the Chilterns Basecamp from Accommodation for Volunteers to an Education, Training and Workshop Space. Granted

22/180 Clerk's Correspondence.

1. Internal Auditor's introduction letter.

The first part of the internal audit took place on the 30th of January when the clerk answered questions raised from the checklist and provided requested accounts such as invoices, banks statement, and supporting documents.

2. Marshcroft development Land East of Tring.

The written representation from Aldbury Parish Council will be sent to the planning inspectorate.

3. Royal Garden Party – invitation to attend.

The information was circulated to members for their consideration.

22/181 Footpaths, Highways and Bridleways.

1. Footpath behind the Pavilion.

Discussion deferred until next month.

2. Update on gateway to Tring Station.

Following a site meeting with a Tring Station Residents Association representatives, County Cllr Symington sent a proposal for design and location and asked for their feedback. Work in progress.

22/182 Speeding and Parking.

This item was discussed under Minute 22/170 Public Participation.

22/183 Aldbury Pond.

The Pond Working group had considered different solutions for lining, design of the pond and looked into the maintenance of the drainage system and is in the process of obtaining costing. Work in progress.

22/184 Recreation Ground.

The Council considered the proposal to substitute the wooden posts at the car park with logs supplied by Ashridge National Trust. The exact cost for the logs and a quote for transport will be available at the next meeting.

22/185 Tennis Court.

1. Council to review the annual membership fee.

It was PROPOSED BY Cllr Juniper and SECONDED BY Cllr Stretton to charge an annual fee of £20 per household towards the maintenance of the tennis court.

2. Council to approve a quote of £425 excluding VAT to weed spray the surface.

Approved, PROPOSED BY Cllr Juniper and SECONDED BY Cllr Stretton.

Signed

S. Stretton

Date 06.03.23

3

22/186 Aldbury Notice Board.

Discussion deferred until next month.

22/187 Internal Controls – Governance, Policies and Procedures.

1. The Hertfordshire Internal Audit Service Terms of Reference was approved unanimously.
2. The Reserves policy was approved unanimously.
3. The approval of Accesibility Statement. Approval adjourned to the next meeting.
4. The Complaints policy was reviewed and adopted unanimously.
5. The Information and Data Protection policy was reviewed and adopted unanimously.

22/188 Financial Matters.

1. The accounts including bank reconciliation and monthly budget report have been circulated prior to the meeting and the Council agreed the accounts were correct. A resolution was passed to authorise the following payments, PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Juniper.

BACS presented for payment at the meeting on 6th February 2023:

PAYEE	DESCRIPTION	
Clerk		
Salary deducted from the total	Salary, HCC Pension and HMRC PAYE – January	£1,285.36
Anglo Dutch Ltd	Payroll October-December 2022	£54.00
N Power Business Solutions	Street lights - DD	£81.93
Aldbury Memorial Hall	Hall Hire – May and January meeting	£40.00
M Turczyn	Mileage expenses January	£28.80

2. The Council noted that Cllr Houghton was added as bank signatory to the Unity Trust online banking to view and authorise payments.
3. The Council received a statement from NS&I Investment Account and noted an interest received of £32.33 and the current balance of £34,772.99.

Meeting closed: 22:21

Signed



Date

06.02.23

4